National Bike Week 13th-21st May 2023
FUNDING CRITERIA

Donegal Sports Partnership through Donegal County Council have secured funding from the Department of Transport to support a limited number of participatory cycling events during National Bike Week. The main objective of Bike Week is to provide support to clubs and organisations who are interested in hosting events that encourage people of all ages to cycle.

Who is eligible to apply?

The fund is open to sports clubs, community organisations, disability groups, schools & workplace organisations.

Eligible expenditure includes;

Hosting of cycling related events that may incur costs such as refreshments (non-alcoholic), venue hire, bike hire, raffle prizes (i.e water bottles, bike locks, lights etc.), transporting of bikes, promotional posters & signage, bike maintenance. **Ineligible expenditure;** Capital costs i.e purchasing of bicycles, construction of bike stands, confectionary products (i.e fizzy drinks crisps etc.)

Terms & conditions of Bike week funding

- The event must take place during National Bike Week (13th-21st May 2023)
- The event must be FREE to participate in, not for profit and accessible to all.
- Events eligible for grant assistance must emphasise participation, be non-competitive, fun, inclusive and should also appeal to the beginner cyclist. Competitive sportives, time-trials and lengthy tours will not be eligible for expenditure under Bike Week 2023
- When planning your event, we might ask you to consider targeting audiences that are particularly hard to engage i.e older adults, men, women, teenagers.
- Successful applicants will be required to acknowledge and include the Donegal Sports Partnership, Donegal County Council and Bike Week logos on any promotional material and social media posts (logo's supplied on receipt of successful application).
- Original receipts/invoices must be retained as proof of expenditure, and submitted within two weeks of the event. **Note:** expenses cannot be claimed for without corresponding receipts
- The dedicated contact person will be deemed responsible for handling the application, expenditure of grant and return of vouched expenses.
- Detailed event reports for each event must also be submitted, along with photographic evidence within two weeks of your event. **Note**: Hosting organisations will only be reimbursed for costs incurred after they have submitted the relevant event documentation.
- Please ensure photographic evidence is of high quality resolution and appropriate for including in the Donegal Bike Week report returned to the Department of Transport, Tourism & Sport.

Deadline for submission of applications is 5pm on 7th April 2023

COMHAIRLE CHONTAE Dhún na nGall DONEGAL COUNTY COUNCIL

Donegal Sports Partnership SPORT IRELAND

NTA Údarás Náisiúnta Iompair National Transport Authority